

IBM RPA Bot Contest Installation Guide

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1. Introduction

Welcome to Build-a-Bot with IBM RPA -- we know you will build something amazing!

This tutorial let you know how to install and configure IBM RPA for Build-a-Bot.

This document walks you through setting up the SaaS client trial and should be used as a reference if you run into any problems.

2. Create Access to IBM RPA

2.1 Welcome e-mail

After you filled the form and environment was create successfully an email will sent for participants (team leader or solo) with following information:

From: IBM Robotic Process Automation <trialacademic@ibm.com>

Sent: <date>

To: <participant email>

Subject: Welcome to your IBM® Robotic Process Automation Free Trial!

We are thrilled to have you join IBM in our second Build-a-Bot Challenge: Automation for the Common Good. Our first Challenge earlier this year was a success, and this challenge will be even better with more prizes and swag giveaways!

You now have unlimited access for the next 6 weeks to RPA. *(Insert Link to Terms and Conditions)*. You can create up to **50 bots** with this instance access and create experiments on how to implement automation and increase efficiency.

To help you get started, and to help you create your first bot, we have put together some getting started resources, which includes a [Demo Overview of IBM Robotic Process Automation \(RPA\) - YouTube](#) and product [Documentation](#).

Your IBM® Robotic Process Automation 6-week Free Trial credentials are as follows:

Username: XXXXXXXXXXXXXXXXXXXXXXXX

Password: <instructions to create password wil be sent on separate email>

Region: XXX

Tenant name: XXXXXXXXXXXXXXXX

License : 9999

License Password: XXXXXXXXXXXX

Follow the steps on document attached on this email to access your free 6-week trial of IBM RPA.

Be sure to join the [IBM RPA Community](#) to learn how customers utilize RPA in real life, learn from subject matter experts, read blogs and participate in discussions.

Best of luck!

2.2 Create Tenant & Studio password e-mail

A second email is sent by IBM RPA Control Center (up to 2 hours after Welcome email) with following information:

From: IBM Robotic Process Automation <no-reply-debug@ibmrpa.com>
Sent: <date>
To: <participant email>
Subject: Welcome - Your client is available

Welcome <your name>,

Here are your information about your Client:

Region: <region name>
Client name: <user name>
Client code: <#code>

Step 1. Click on the following button to confirm your email address.

[Confirm your account](#)

Step 2. Click on the following button to download latest version of IBM Robotic Process Automation Studio, our low-code environment.

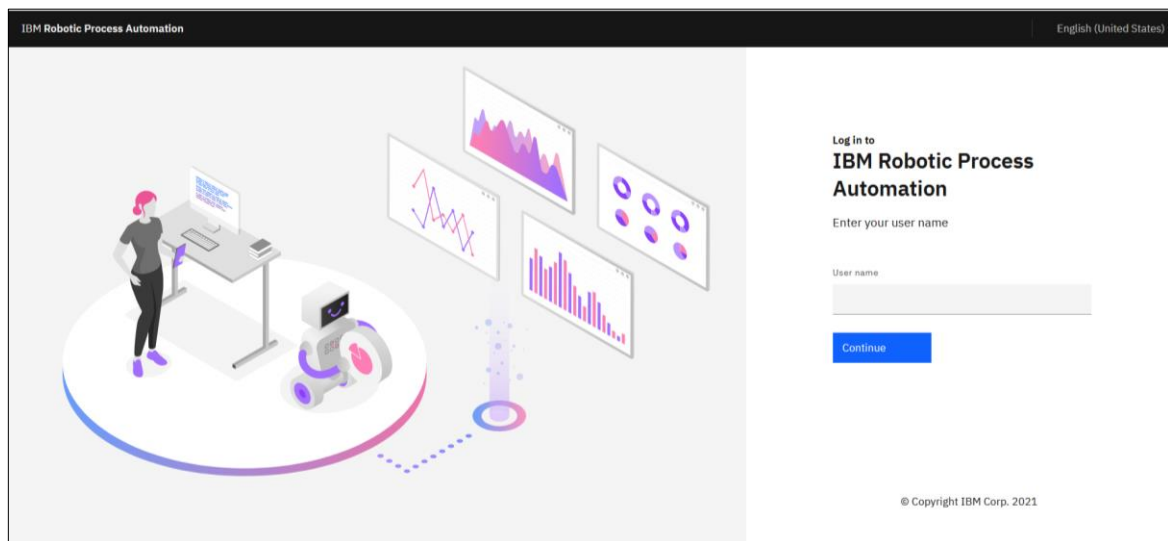
[Download installer](#)

<https://www.ibm.com/docs/en/rpa/20.12>; to have more information about our tool.

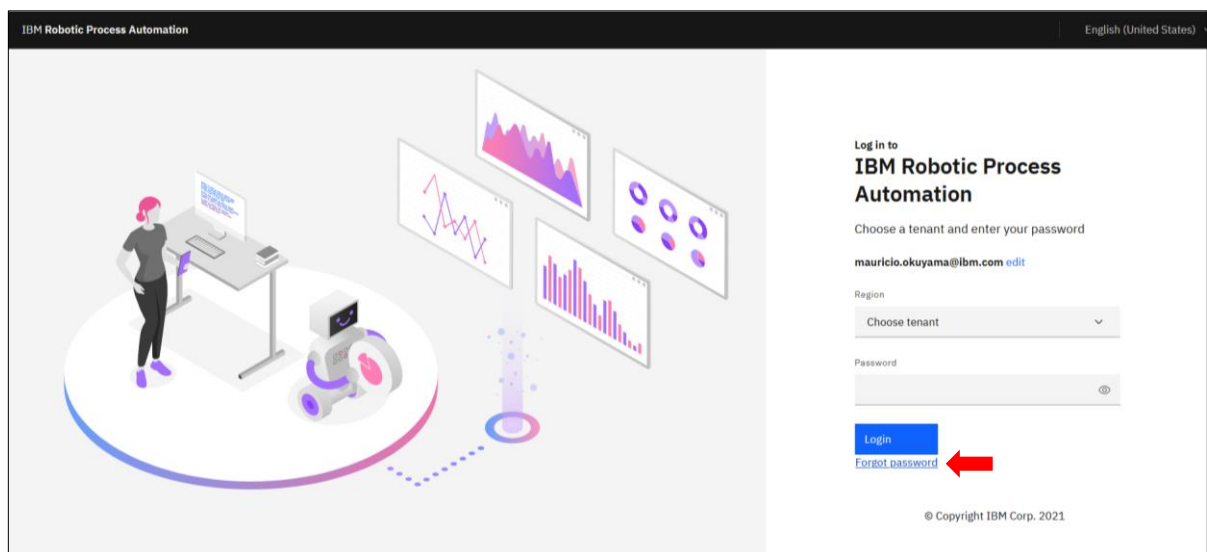
2.3 Issues with password email

If participant hasn't received an email for password creation (up to 2 hours after Welcome email - check it on Junk email) try to reset your password with following steps:

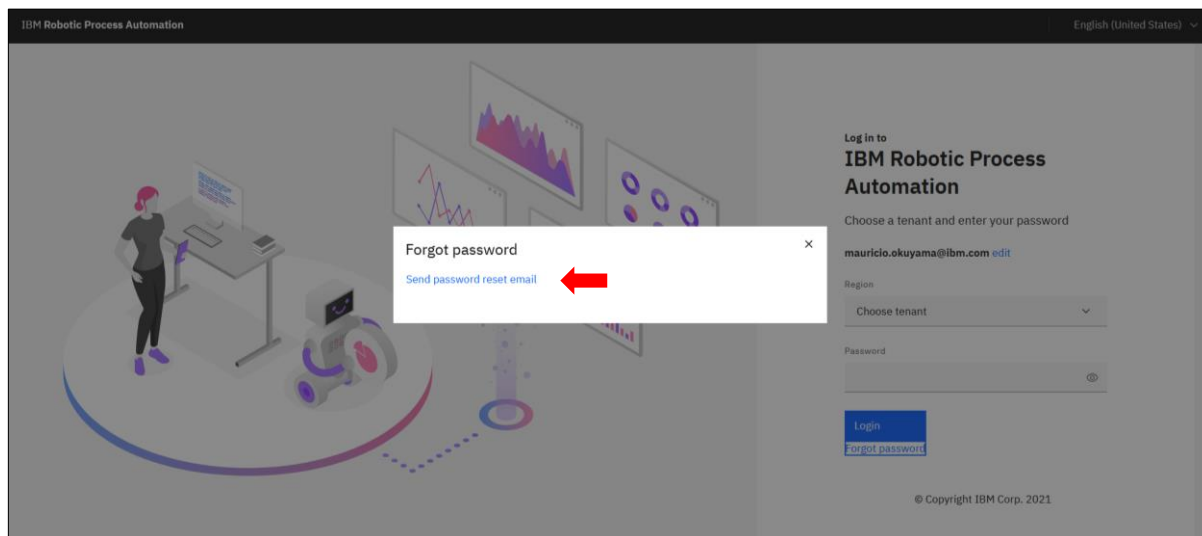
- 1) Access Control Center at link:
 - a) BR1 region: <https://br1app.wdgautomation.com/>
 - b) AP1 region: <https://ap1app.wdgautomation.com>
 - c) US1 region: <https://us1app.wdgautomation.com>
 - d) UK1 region: <https://uk1app.wdgautomation.com>



- 2) Type your user name and click on Continue
- 3) Choose 'Forgot password'



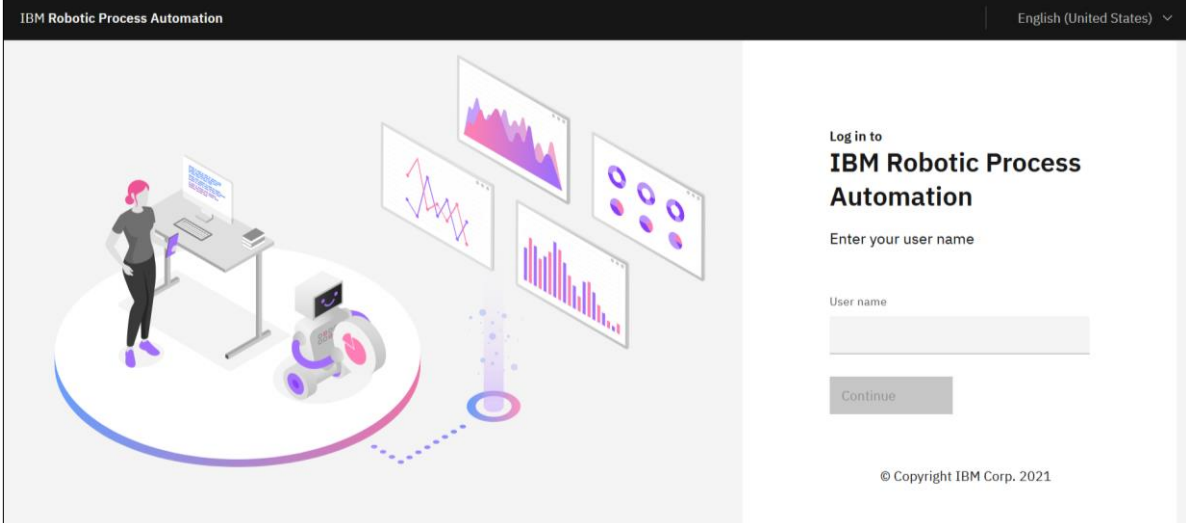
- 4) Click on 'Send password reset email' to receive an email with instruction for password reset.



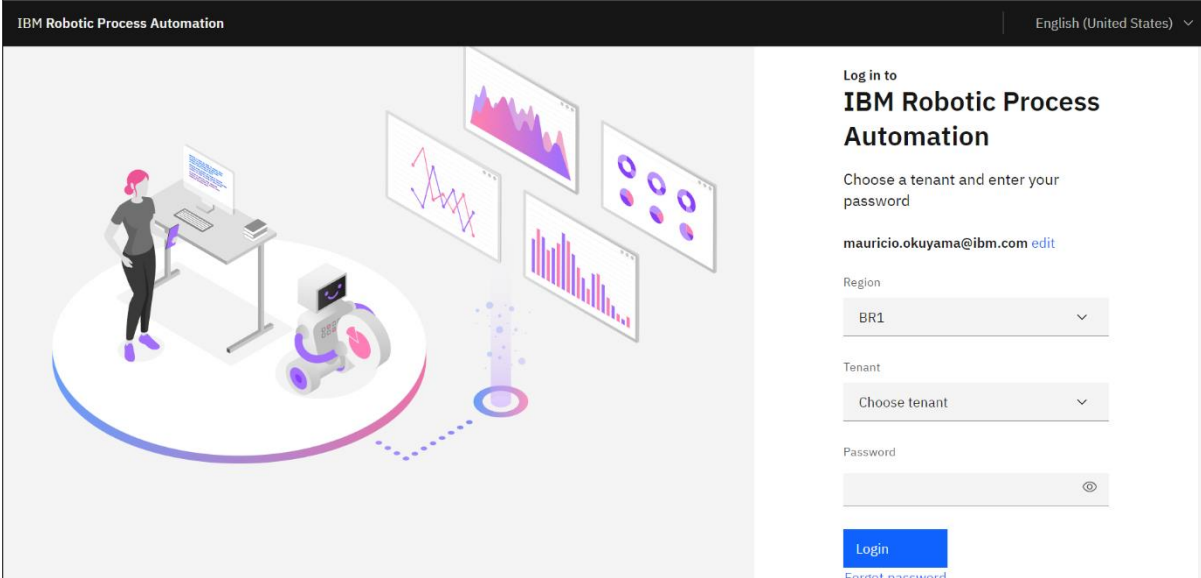
3. Add your team members

Teams for this Build-a-Bot could have up to 5 members in total, each member in team share Tenant, License id and password. To add new member follow next instructions.

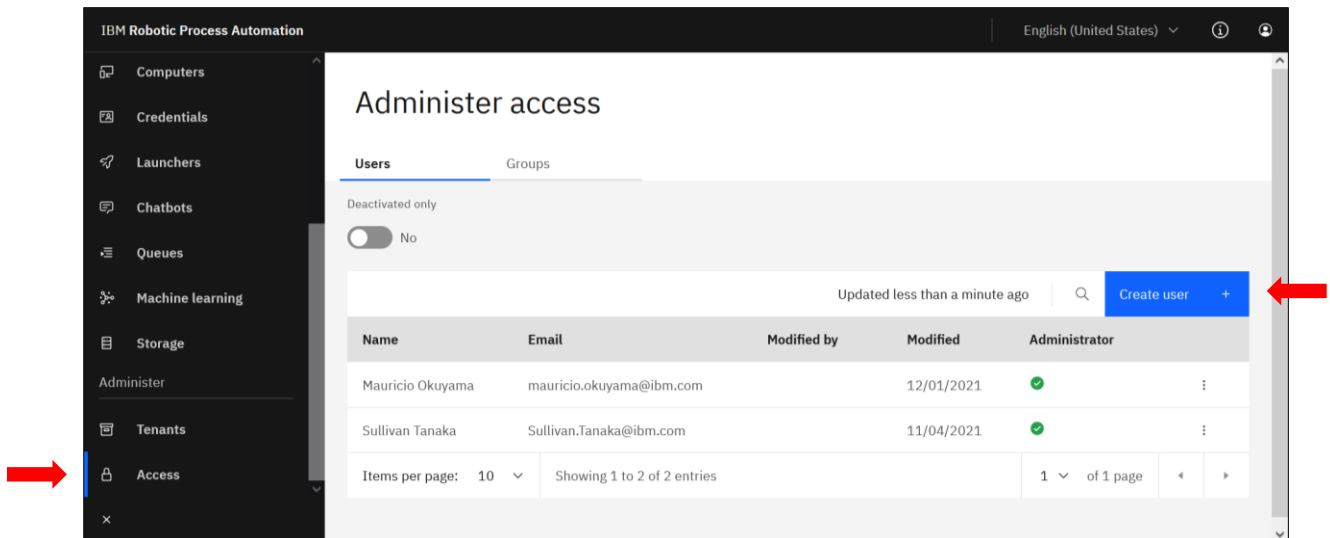
- 5) Login at Control Center at link <https://app.wdgautomation.com>
- 6) Type your user name sent on Welcome email



- 7) Choose Region and Tenant sent on Welcome email. Instruction to create password is on separate email sent for you.



- 8) Choose Access Menu → Click on Create User



IBM Robotic Process Automation

English (United States)

Administer access

Users Groups

Deactivated only

No

Updated less than a minute ago

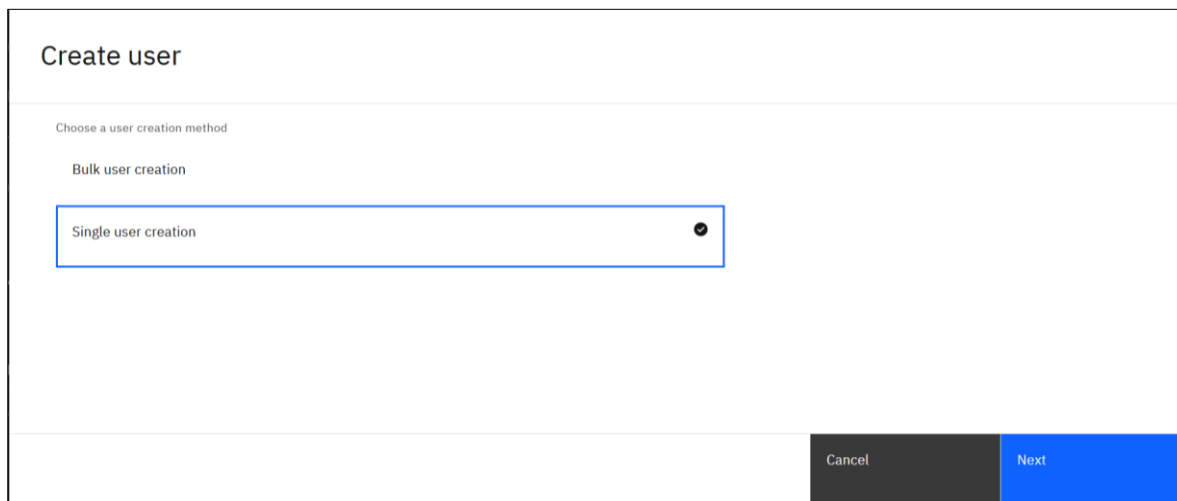
Create user +

Name	Email	Modified by	Modified	Administrator
Mauricio Okuyama	mauricio.okuyama@ibm.com		12/01/2021	✓
Sullivan Tanaka	Sullivan.Tanaka@ibm.com		11/04/2021	✓

Items per page: 10 Showing 1 to 2 of 2 entries

1 of 1 page

9) Click on 'Single user creation' → Next



Create user

Choose a user creation method

Bulk user creation

Single user creation

Cancel Next

10) Type name, email, choose Users group, language of preference and click on Create button

Create user

Name

Email

Groups

Groups

Language Preference

Language Preference

☐ Administrator

Cancel

Create

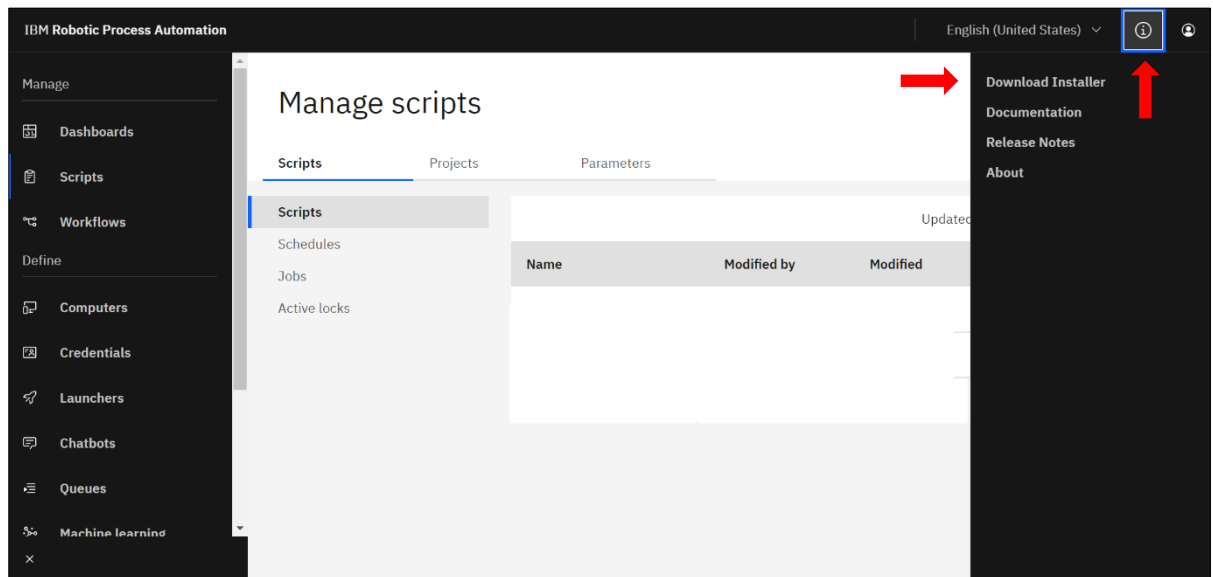
11) Welcome email is sent automatically by Control Center.

4. IBM RPA Studio

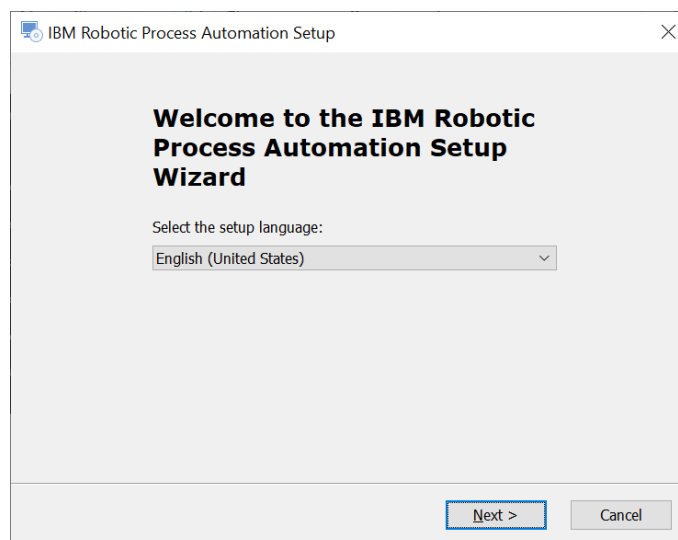
4.1 Installation

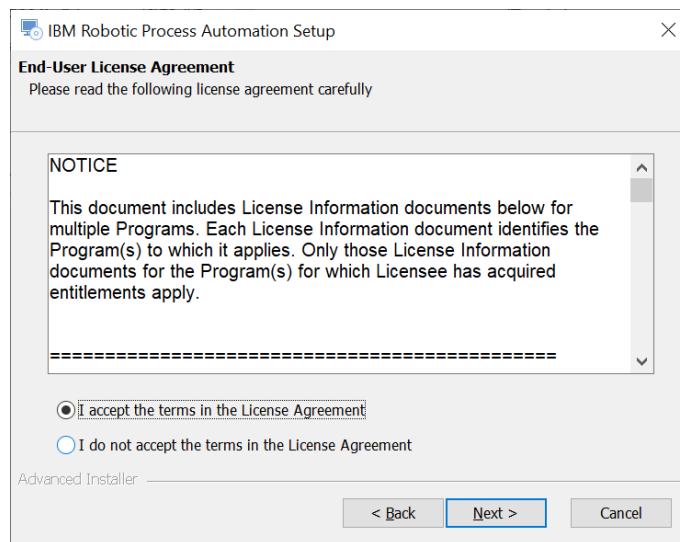
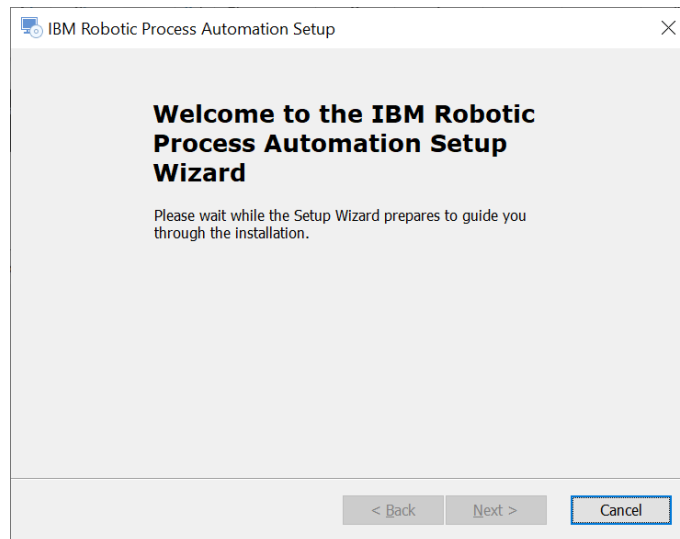
Reference guide for installation is at link [Install IBM RPA](#).

- 1) Access Control Center at link <https://app.wdgautomation.com/>
- 2) Download installer, from Main Menu choose About → Download Installer

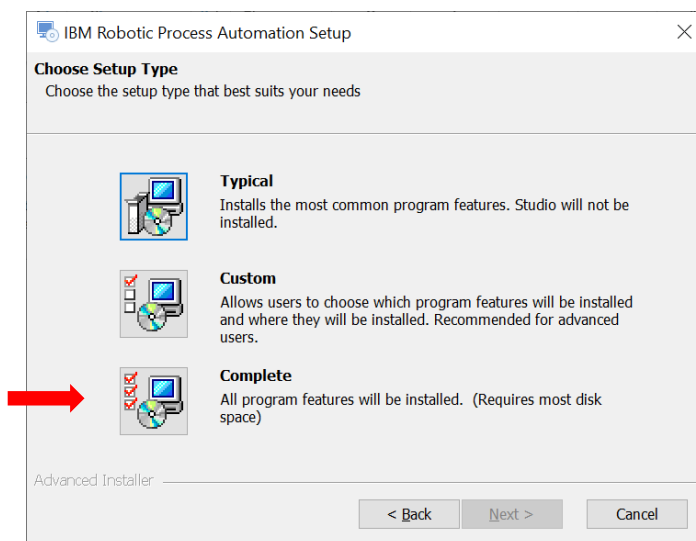


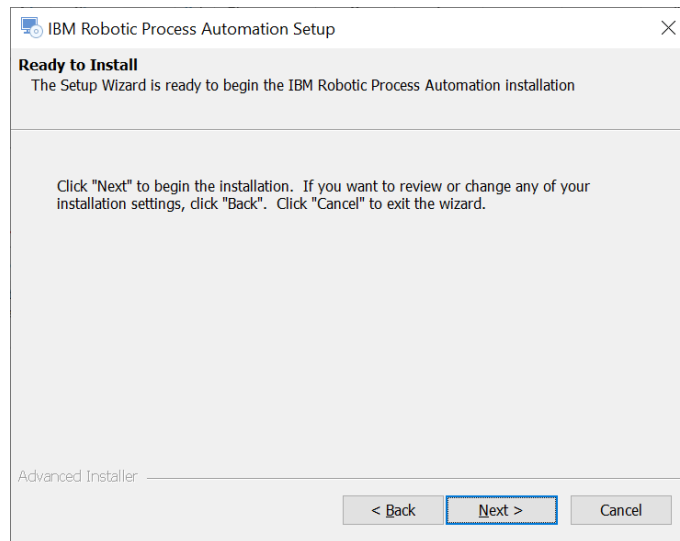
- 3) Execute installer (Setup.exe) → Select Language → Next



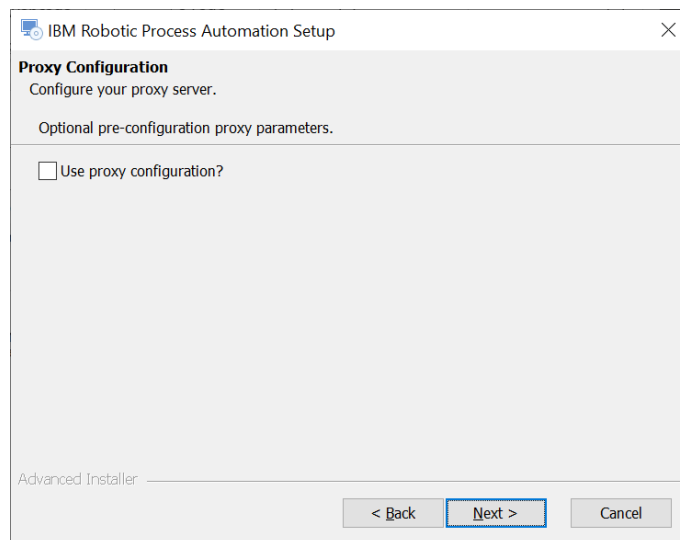


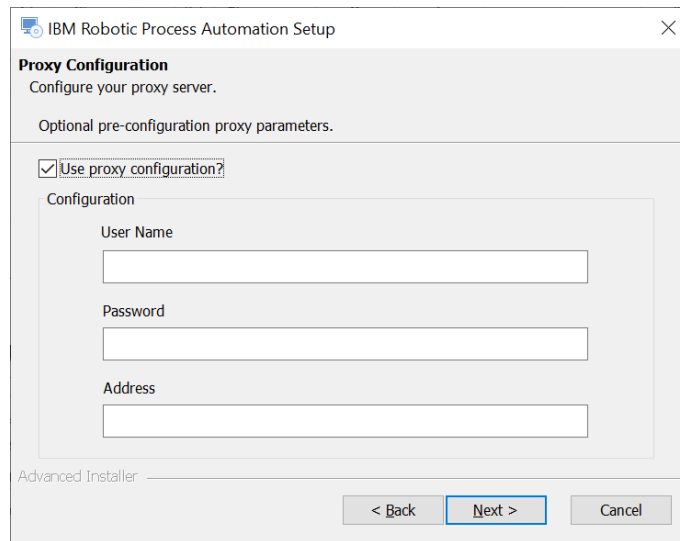
4) Select Complete Installation





5) Configure Proxy if necessary





IBM Robotic Process Automation Setup

Proxy Configuration
Configure your proxy server.

Optional pre-configuration proxy parameters.

☒ Use proxy configuration?

Configuration

User Name

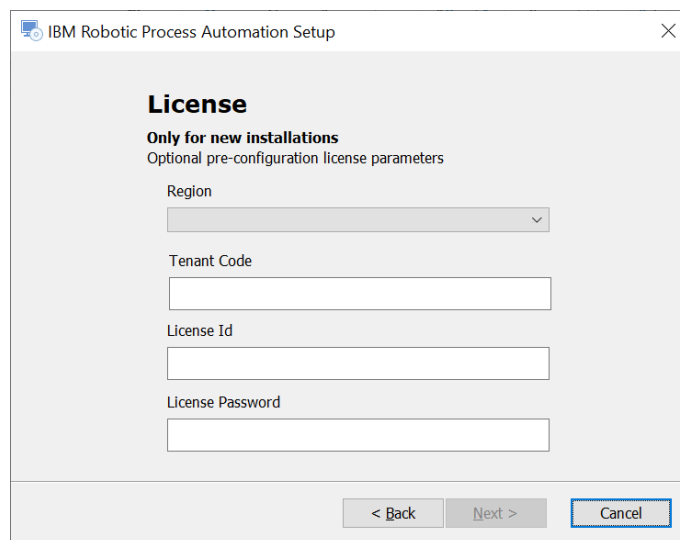
Password

Address

Advanced Installer

< Back Next > Cancel

- 6) Select Region and type Tenant name, License id and License Password sent on Welcome email



IBM Robotic Process Automation Setup

License
Only for new installations
Optional pre-configuration license parameters

Region

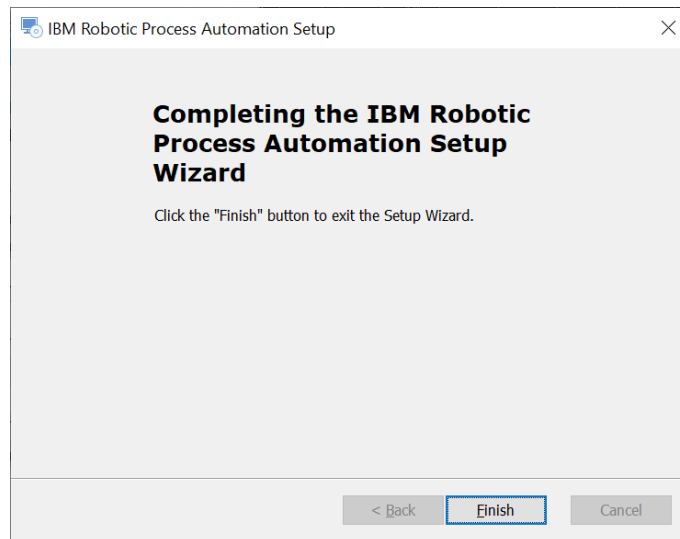
Tenant Code

License Id

License Password

< Back Next > Cancel

- 7) Finish installation

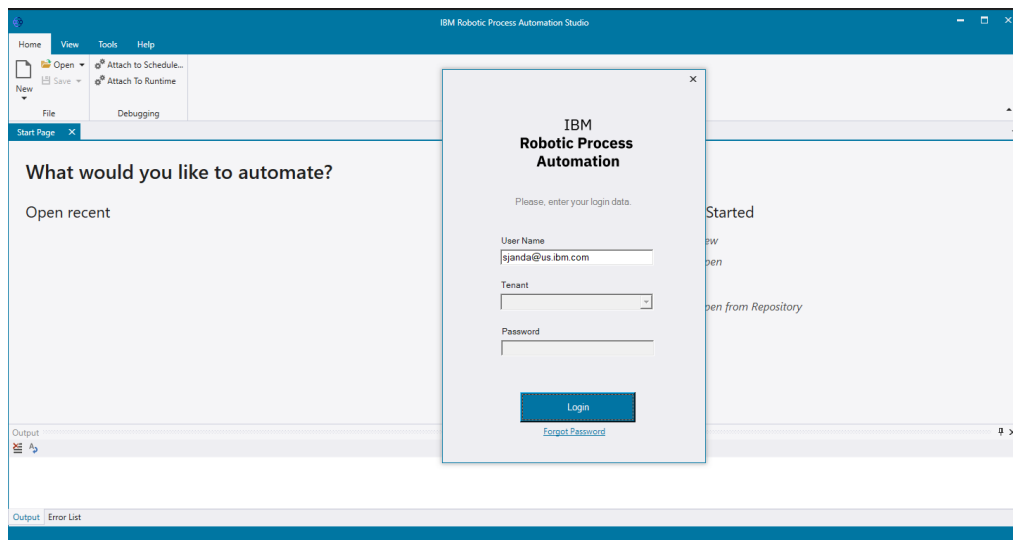


4.2 Execute IBM RPA Studio

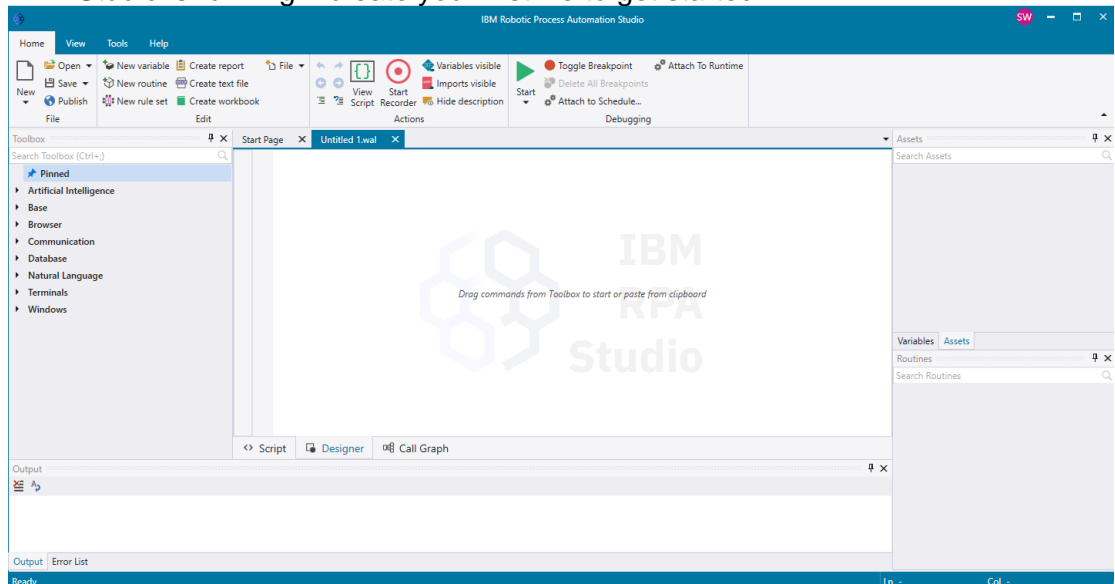
1. After restarting your computer, double-click the IBM RPA Studio icon to launch the studio.



2. Login with your username (email) → Login button → Select your Tenant Name → Type password (same as Control Center password) → Login button.



3. RPA Studio is running – create your first file to get started.



4. There are blogs, labs, videos and a free class in the [IBM Community](#) for enablement.

5. Troubleshooting

- 1) Check the system requirements. Sometimes there are additional steps if you are running antivirus software, the link is [Client Requirements](#)
- 2) Troubleshoot for installation could be find on link [Installation Troubleshooting](#)
- 3) Invalid certificate when you go to [license page](#):
<https://www.ibm.com/docs/en/rpa/21.0?topic=installation-invalid-certificate>
- 4) Out-of-license after installation, go to link
<https://www.ibm.com/docs/en/rpa/21.0?topic=installation-out-licenses-after>
- 5) Although we don't provide official IBM support during this time, we will be monitoring the IBM Community forums and have many technical experts to answer questions. Join the community (using the same IBM ID created for Build-a-bot) and the Robotic Process Automation topic group and you can post a question. Link to [IBM Business Automation Community](#)